

# ROYAL PLAZA TRADE CENTER EXHIBITOR SERVICES 2023

**Return this completed form to the Trade Center Directly**

**Mail:** 181 Boston Post Rd West, Marlborough, MA 01752 • **Fax:** (508) 303-1709

**Questions?** jbellemmer@rplazahotels.com or (508) 303-1795

Royal Plaza Use Only

Date: \_\_\_\_\_ \$ \_\_\_\_\_  
Ck #/CC \_\_\_\_\_ By \_\_\_\_\_

**EXHIBITOR INFO: (Please Print or Type)**

**EVENT: NATURAL LIVING EXPO, NOVEMBER 11-12, 2023**

Booth #: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Representative at Show: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## General Information:

1. All orders with payment must be received no later than **30 days** prior to show opening to insure the advance price. Orders received after this time will be subject to floor prices (\*). **Return by October 11, 2023 for advance pricing.**

2. All Charges must be paid in full by either check or cash prior to show opening. All checks must be in U.S. funds drawn on a U.S. bank. Major credit cards for payment will be accepted as long as the credit card authorization is completely filled out. On site orders will be subject to the floor price listed below. Orders received without payment will not be processed. **Make checks payable to Royal Plaza Trade Center** and remit to the above address. This order form expires on **12/31/23**. All prices are subject to change.

3. All questions on billing need to be settled prior to show opening. **Credits will not be given for services that are set up and not used.** Please direct all questions to the Trade Center Operations Office at (508) 303-1795.

## Credit Card Authorization:

CC# \_\_\_\_\_ Exp. Date: . \_\_\_\_\_ Sec Code (on Back) \_\_\_\_\_

Name on Card: : \_\_\_\_\_  
(as it appears) (Please Print) (Signature)

**Total Amount Due: \$** \_\_\_\_\_

<u>Standard Electrical Services</u>	<u>Quantity</u>	<u>Advance Price</u>	<u>Floor Price (ordered after October 11)</u>
120 volt to 1000 watts	_____	\$ 95.00	\$135.00
120 volt to 2000 watts	_____	\$ 105.00	\$145.00

## Special Electrical Call 1 Month In advance (over 20amps or a direct connection)

208 volt, 1ph, Nema L6-20 \_\_\_\_\_ \$ Call for Quotes 1 Month in Advance

208 volt, 3ph, Nema L15-20 \_\_\_\_\_ \$ Call for Quotes 1 Month in Advance

Electrical service is 60 cycle. 208 volt is a twist lock receptacle. Any exhibitor requiring special electrical, 24-hour service or load in excess of the above should notify the Royal Plaza Operations Office to make special arrangements for an electrician. Royal Plaza personnel will install all services unless otherwise noted. A single outlet will be placed in center rear of booth unless a diagram showing desired location is enclosed. All electrical wiring and equipment must comply with all state and local safety codes. **Refunds will not be given for services set up and not used. You must provide your own power strips or extra extension cords.**

## Wireless Internet Services:

**Complementary Access to Wireless Internet will be available to exhibitors courtesy of the Natural Living Expo.**

## Water & Drainage Services:

	<u>Advanced Price</u>	<u>Floor Price (*)</u>
1 hose from manifold to booth	\$150.00	\$200.00
Fill Only:	Price: \$ _____	Quoted by Royal Plaza

Water service is available at the above charges with a hose for gravity drainage where available. When a pump is required for drainage the exhibitor s must supply the pump. Exhibitors need to provide all needed adapters and fittings, which are 5/8". Special Pricing is available for fill only applications, contact the Royal Plaza Operations Office for pricing. **Water and Drainage is restricted to limited areas in the Trade Center, we require Immediate Notification if you require this service**